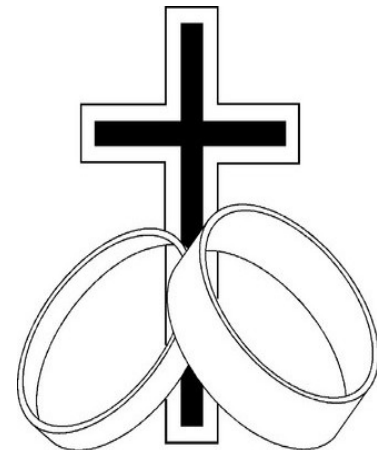


Preparing For Your Wedding



Puyallup United Methodist Church
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*Preparing For Your Wedding
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Welcome to Puyallup United Methodist Church

Exchanging vows is a sacred act.

A Christian marriage is initiated in a service of worship. We are, in essence, thanking God for the gift that each of you is, and celebrating the giving of yourselves in trust to each other. We are also inviting God's presence and partnership in the marriage and asking the congregation's support. The service often used in the Puyallup United Methodist Church is an edited version of a liturgy dating back at least 1500 years within the Christian community. For those who desire a more contemporary or less traditional service, please speak to the pastor.

A line in a traditional wedding liturgy helps us understand both the celebration and the sacredness of marriage. "It is not to be entered into unadvisedly, but reverently, discreetly and in respect of God." It is our aim in premarital sessions, rehearsal and wedding to have all things work together in heart, mind and action to prepare for a joyful act of worship celebrating your marriage and the beginning of an enduring lifelong commitment.

It is our policy that one of the pastors serving within Puyallup United Methodist Church will officiate at your wedding. A request for a particular pastor will be considered by the Pastoral Team.

Someone from the church office will notify you of the name and phone number of the assigned Pastor. It is your responsibility to make an appointment for an introductory session. At that meeting you will schedule pre-marital counseling sessions. (A wedding to be held at Puyallup UMC requires several pre-marital counseling sessions). During meeting time, wedding planning will also be discussed.

While the family is being escorted into the sanctuary

- Father (or designated escort) goes to be with the bride
- Bridesmaids line up outside the Bride's Room
- Candlelighters ready to light candles

When the candle lighters start down the aisle

- Bridesmaids, groomsmen, flower girl and ring bearer line up outside the sanctuary door.
- Bride and father (or escort) in hallway outside the Bride's Room
- Coordinator will signal you when to come forward, prepare to walk down the aisle.

At the conclusion of the ceremony

- Bride, groom and witnesses meet with the pastor to sign the marriage certificate. (If this had not occurred earlier.)
- Assigned ushers may escort the family members out, followed by the guests.
- As soon as all of the guests have exited the sanctuary, the wedding coordinator assistant will begin assisting those responsible for removing the decorations.
- If not completed before the ceremony, the wedding party finishes cleaning out the dressing rooms. Please assign persons to remove the gifts, flowers, and rented items before leaving the church if reception is elsewhere.

Receiving Line

Discuss some of the options with your wedding coordinator.

Bird Seed and Rice

For environmental and safety reasons, we do not allow the throwing of birdseed or rice. Bubbles blown outside the church are an alternative. Distribute these to the guests as they are leaving the building. Please, no confetti or bubbles inside the church building.

*It will have been our pleasure to share your special day with you.
God's blessing be with you!*

FLOWERS

To be certain that the church is open when the florist arrives, he/she must arrange time with the wedding coordinator or church secretary. The florist is responsible for arranging the flowers. We do not allow floral arrangements to be placed on the organ or the piano. We do have basic pedestal stands of various heights that may be used.

If you are using a Unity Candle and choose to go behind the altar facing the congregation for that segment of the service. Then, the altar flower arrangement will need to be low.

It is very helpful if all the flowers worn or carried by the wedding party and relatives are labeled and that there are some extra corsage pins. Corsages for women usually need two pins.

Flower girls may carry a basket. For your safety and to prevent possibly staining the carpet, please do not drop real petals on the carpet. Silk flowers are acceptable.

You are responsible for making arrangements for pick up of all rented items. Leave that information with the wedding coordinator.

Photography

For your satisfaction with your photography session, do your pre-photo preparations so that you will be ready to start the photo session on time.

An additional instruction sheet is provided for you to give to your photographer and videographer. Most professional photographers from the area are familiar with our church and its policies. However, it is important for photographers who are not acquainted with the Puyallup United Methodist Church to know what is expected. Assure your photographers that the wedding coordinator will assist them where needed for pre-wedding photos.

Wedding Fee Schedule

*Fee waived for active members of Puyallup United Methodist Church or their children.

*Church building use fee

Sanctuary - wedding (seats 350)	\$250.00
Fireside Room wedding/and or reception (60 maximum) seats 40)	\$100.00
Wesley Hall (first 3 hours) (seats 200) 380 standing	\$200.00
Each additional hour	\$ 50.00
Building deposit for reception Refundable within 30 days (Reception and clean-up must be complete by 10:00 pm.)	\$200.00

Services

Pastor honorarium (counseling, rehearsal, wedding)	\$200.00
Organist/wedding with one rehearsal each additional rehearsal	\$150.00 \$ 25.00
Wedding Coordinator	\$150.00
Sound Technician	\$ 50.00
Wedding Reception Coordinator basic (cake, punch, coffee)	\$150.00
Wedding reception with food buffet with additional assistance as arranged by coordinator	\$200.00 \$ 75.00
Projectionist	\$ 50.00
Nursery Attendant (min. 2)	\$ 15.00/hour
other fees may be charged for special services	

An non-refundable fee of \$50.00 will secure the date for your wedding. This is applied to the Church Use Fee. The deposit is due two weeks after you set your wedding date with the church.

*Current active members are those who participate with their prayers, presence, gifts and service.

Preparing for the Ceremony

CHILDREN

If you have a young child in the wedding service, be prepared to have someone sitting close to the front who will be able to take the child to sit with him/her should the child become restless during the ceremony.

CHILD CARE (ages 0-3 years)

If you wish to have child care, the wedding coordinator will secure an attendant for you. Make the arrangements at least two weeks in advance of your wedding date. Once arranged, a minimum of one (1) hour pay will be due. The nursery and classrooms are not otherwise available to members of the wedding party or guests.

Children should be supervised at all times, with families responsible for bringing age appropriate activities. Space available for wedding use includes the Sanctuary, Fireside Room, the Conference Room and Wesley Hall for a reception. The remainder of the building is not available. Nursery care may be available by our church, arranged two weeks in advance.

SEATING THE FAMILY

Normally, the parents and grandparents are honored guests and therefore escorted in and out as a part of the ceremony. If you wish to have other relatives or special friends sit near the front, you may designate additional pews behind the family pew to be reserved for them. They should be instructed to introduce themselves to the ushers when they arrive. They will be seated during the general seating.

The wedding coordinator will work with you to arrange the escorting of the family. We request that all of these persons be in the Fireside Room 30 minutes before the wedding.

CANDLES

Candelabras, each holding 7 candles, are available.

Note that the church's candelabra or other equipment may not be removed from the church for decorating.

A Unity Candle, if you choose to use one, needs two additional taper-style candles and holders to go with it. These items are to be provided by the wedding party.

For your safety and that of your guests the use of candles down the aisle of the church is prohibited.

The two large altar candles will remain on the altar.

RIBBONS, BOWS, PEW DECORATIONS, GUEST BOOK TABLE

If you use pew bows, attach them to the florist clip, which fits on the back of the pew, with florist wire. There are 16 rows of pews on each side of the sanctuary. Please provide your own ribbon for closure of the center aisle.

All decorations shall be removed by the wedding party with the possible exception of flowers left for the altar. Please let the church know ahead of time if you plan to leave any flowers.

FOOD AND BEVERAGES

You may arrange something for the wedding party to eat at the church before the wedding. Simple is good. Choose foods that are least likely to stain. Please confine food and drink to the Fireside Room, which has a kitchenette. Water is a great beverage of choice as it is least likely to stain. The wedding party supplies its own cups, napkins, etc.

Alcoholic beverages or any illegal substances are strictly prohibited anywhere on church property. Violation of this rule can be grounds for cancellation of the wedding service. Smoking is also prohibited in all areas of the church building within 25' of doorways. The Wedding Coordinator will inform you where designated smoking areas are located.

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