

APPLICATION AND PERMIT TO USE BUILDING AND FACILITIES
2010

Puyallup United Methodist Church
1919 W. Pioneer Ave.
Puyallup, WA 98371

253-845-0547
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Event Date-

Name of Organization -

Contact Person

Address

Telephone

Second Contact Person

Address

Telephone

Room(s)

(Hours)

Number in Group: Adults [] Youth [] Children []

Describe the purpose and use of facility by organization

Comments and special needs:

Room Fee Schedule

Rooms to be used

- Wesley Hall (200 banquet/499 theater seating)
- Fireside Room & kitchenette (40 banquet/70 theater)
- Classrooms (variable occupancy)

Equipment Needed

- Sets of tables and chairs (6-8 per table)
- TV & VCR
- PA System
- Coffee Maker
- Powerpoint
- Screen
- Microphone

Kitchen Needs

- Main Kitchen Hostess & Equipment

Includes use of:

- Dishes
- Silverware
- Stove/Ovens/Sinks
- Refrigerator/Freezer space
- Dishwasher

Dishwasher/ Custodian

Please remove all trash and clean tables.

Total Fee Due: \$

Date of reservation:

Signature of applicant

Date application received _____

Date 50% deposit paid _____

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